

PRIMARY SCHOOL AND SECONDARY SCHOOL: ANTI COVID PROTOCOL FOR FAMILIES AND STUDENTS

1. Every day families will measure the student's **body temperature** as established by the Covid 19 Report of Higher Institute of Health n. 58/2020.
2. **Parents are absolutely forbidden to send their children to school** if they have a temperature higher than 37.5 (including the previous three days too), cough and/or a cold, or if in the last 14 days they have come into contact with Covid-affected people or with people staying in precautionary isolation.
3. Every student of primary and secondary school must be given from their family a **disposable mask** or of another type (for example, a washable mask) to be used when entering, leaving or moving inside the school, when one-metre distance cannot be guaranteed and on other indicated occasions. It is appropriate to have a toilet bag to put the mask back when it is not used.
4. Disposable masks must be **thrown into specific bins**.
5. Access to the school **secretariat** will be guaranteed every day **previous appointment**. Visitors will have access to the secretariat through registration of personal data, telephone number, date of access and average time spent in the school.
6. **Parents are not allowed to enter the school**, unless contacted by the school or for serious reasons. In case parents forget to take to school material or personal effects, they are not to go to school: students can do without.
7. Students will keep their jackets/coats on the back of their chairs and their schoolbag under their desk/chair.
8. **Learning material** in every class (including infant-school toys) cannot be shared with other classes/sections. Infant toys will be daily sanitized, if used.
9. **Toys cannot be brought from home** in no school order, including infant school.
10. Students must avoid sharing their own **learning material** with their schoolmates.
11. In primary and secondary school, students will have access to toilets in staggered times and when really needed.
12. There will be **regular air exchange** in the class, by opening windows. Air exchange will take place at least every hour, in infant schools as well, and any time it is considered necessary, according to the various events.
13. Through their teaching autonomy, every time teachers have the chance, they will have lessons in the open.

14. In order to avoid gathering, **access to toilets** will be possible during lessons, in case of actual and reasonable need.
15. Every time they go to toilets, students must **carefully wash their hands** with soap and dry them with disposable paper towels. In every toilet there is a poster with instructions for accurate hand washing. In every classroom and in common areas a dispenser with hand-sanitizing gel is available.
16. For access to toilets and other common areas, the use of mask is obligatory starting from the age of 6.
17. During the break, students will remain in their classes and they can have their **snacks**, which will be strictly personal. No exchange of food and drinks is possible. During the break students can go to the toilet, following the same rules as the relax break. Breaks will take up the various relax breaks in the hours preceding them.
18. The student's name and surname must be put on **water bottles and flasks**.
19. **Desks** will have to be strictly kept in the same positions the students find them when entering the class. On the floor there are stickers for every desk, corresponding to the central position of the desk.
20. Teachers and parents are asked to constantly have **strong educational action** on the kids in order to avoid gathering, to respect distancing rules, to carefully wash their hands with soap and gel, to use disposable paper tissues (given by families) or their elbows when sneezing or coughing, to avoid touching with their hands mouth, nose and eyes.
21. **Entrance and exit** must take place in orderly queues with the mask on. In every school there will be instructions for entrance/exit, when possible using all the entrances available, including safety doors and emergency stairways.
22. Parents must **strictly respect entrance/exit indications**, which can change from class to class.
23. After dropping off or picking up their children, parents must avoid stopping in the school area (pavements, parking areas, school-yards, etc.)
24. Every school has **infra-red thermometers**. Any time, the staff is authorized to measure body temperature in order to check dubious situations. There can be random temperature measuring at school entrance.
25. **If the student feels sick at school** and shows the typical virus symptoms, the safety protocol prepared by the Technical Scientific Committee will be applied. The family will be immediately informed and must come and pick up the student as soon as possible. To this aim, it is extremely important to guarantee during school timetables constant availability from family or a delegated person.

- 26. After absence due to illness longer than three days,** readmission is possible through medical certificate from the pediatrician/general practitioner stating the absence of infectious and diffusive diseases and the student's suitability for school reintegration.
- 27. In the toilets, no personal towels are authorized; only disposable paper towels** from dispensers are authorized.
- 28. Parents' interviews with teachers** will be exclusively online, previous appointment.
- 29. No food and drinks from home** are authorized and birthdays or other anniversaries cannot be celebrated.